



राष्ट्रीय प्रौद्योगिकी संस्थान नागालैंड  
NATIONAL INSTITUTE OF TECHNOLOGY NAGALAND  
Chumukedima, Dimapur  
Nagaland - 797 103

**TENDER DOCUMENT FOR SUPPLY AND INSTALLATION  
OF HOSTEL FURNITURE AT NIT NAGALAND**

**NOTICE INVITING E-TENDER**

<b>Notice Inviting Tender No.</b>	<b>: NIT-N / EO / 2019 / 08-01</b>
	<b>Date: 11-08-2019</b>
<b>Tender Document Issue Date</b>	<b>: 11-08-2019</b>
<b>Last Date of Submission of Tender</b>	<b>: 26-08-2019, 12.00 p.m.</b>
<b>EMD Amount</b>	<b>: Rs. 50,000/-</b>
<b>Technical Bid Opening Date and Time</b>	<b>: 27-08-2019, 1.30 p.m.</b>
<b>Financial Bid Opening Date and Time</b>	<b>: 27-08-2019, 2.30 p.m.</b>
<b>Delivery Period</b>	<b>: Four Weeks from the date of Purchase Order</b>
<b>Tender Document Fee</b>	<b>: Rs. 3,000/-</b>
<b>Address for Submission of EMD &amp; Tender Fee</b>	<b>: The Registrar National Institute of Technology Nagaland Chumukedima, Dimapur-797 103</b>

**NATIONAL INSTITUTE OF TECHNOLOGY NAGALAND**  
**Chumukedima, Dimapur – 797 103.**

**NOTICE INVITING E-TENDER**

No. NIT-N / EO / 2019 / 08-01

Date: 11-08-2019

National Institute of Technology Nagaland is one of the newly established Institutes by MHRD under the NIT Act 2007 to impart technical education and to promote research activities in the North East region. It is proposed to furnish the New Hostels with the state-of-art facilities.

Sealed Quotations under two cover system (1. Technical, 2. Financial) are invited from the reputed Manufacturers / Dealers / Registered Suppliers for Supply and installation of Hostel furniture at NIT Nagaland as per the specifications (Annexure-I), terms and conditions given, so as to reach the office of the Registrar on or before the scheduled date and time. The detailed tender document can be download from the institute website [www.nitnagaland.ac.in](http://www.nitnagaland.ac.in) or <https://eprocure.gov.in/>.

The bidder shall be required to deposit the earnest money (EMD) for an amount of Rs. 50,000/- (Rupees Fifty Thousand only), which is refundable and a tender document fee for an amount of Rs. 3,000/- (Rupees Three Thousand only), which is non-refundable by way of Demand Draft only. The Demand Draft shall be drawn in favour of “IRG, NIT Nagaland” payable at Chumukedima, Dimapur. **The original Demand Drafts for Earnest Money Deposit & Tender Document fee** shall be submitted in a sealed envelope bearing the following reference on the top left corner: NIT-N/EO/2019/08-01, **latest by 26<sup>th</sup> August 2019, 12.00 p.m.** and addressed to The Registrar, National Institute of Technology Nagaland, Chumukedima, Dimapur, Nagaland - 797 103

Bid(s) received beyond the due date of submission will be rejected. **The tender documents should be submitted in Government of India e-procure portal only (<https://eprocure.gov.in/cppp/>) on or before the due date and time (26-08-2019 at 12:00 PM). Tenders submitted by E-mails, Post, Courier, in person, etc., shall not be entertained.** The Institute shall not be responsible for any postal delay for non-receipt of the EMD & tender fee.

**Note:** The bidder who have applied earlier against the E-Tender No. NIT-N/EO/2019/06-02 date:25-06-2019 and deposited the EMD and tender fee need not to deposit the fee again. They need to only upload the fresh technical as well as financial bid with all essential documents in the e-portal.

## **1. ESSENTIAL QUALIFICATIONS FOR SUPPLY AND INSTALLATION OF FURNITURE**

- a) The bidder should be the OEM of Furniture / Furniture manufacturer/authorised dealer of Furniture. In case of authorised dealer, the firm should have the registration/dealership with the OEM/Manufacturer for the state of Nagaland for the last 10 years. Dealership certificate from the manufacturer should be produced.
- b) The OEM / authorised dealer must have branch office or service centre in Dimapur or within state of Nagaland for the last 10 years. The proof of establishment registration certificate and transaction must be attached.
- c) The bidder(s) should have carried out atleast three similar works of value of Rupees 10.00 Lakhs or above in any Central or State Government higher education Institution/ Research Institute /Institute of National Repute within last 3 years.
- d) The OEM / authorised dealer must have executed atleast three works for supply and installation of Hostel Furniture in any Central or State Government higher education Institution/ Research Institute /Institute of National Repute within last 3 years in North Eastern States.
- e) Average annual Turn Over for supply/sale of furniture for the last 3 years should be at least Rs.50.00 lakhs. The bidder should produce Audited statement of accounts for the last 3 years.
- f) The bidder should produce back up documents like purchase orders, work completion certificates for the above mentioned work.
- g) The bidder should furnish the certificate of PAN, GST number and IT Returns of last three years.
- h) The bidder (in case of authorised dealer) should provide the authorised certificate from the OEM/Manufacturer for the providing the same furniture's as per the specification mentioned in the Annexure-I.
- i) The bidder should attach the Catalogue specifying the exact technical specification of the items as per the tendered notice (Annexure-I).
- j) The manufacturer / dealer should assure and submit self certificate for availability and supply of spares for next 3 years for the materials to be supplied.
- k) Manufacturer should be a member of BIFMA International (Business and Institutional Furniture Manufacturers Association). The manufacture must submit the BIFMA level 3 certification. Dealers participating should enclosed certificates from their parent manufacturer company. *(These certificates are required to ensure the reliability, functionality and superior design standard of the furniture and safety of the user ensuring that that products are low emitting and hazard free)*

- l) Manufacturer should be latest ISO certification. Dealers participating should enclose certificate from their parent manufacturer company.
- m) All Tables, Chairs and Hostel Beds shall conform to relevant IS Standard i.e. IS 7138 and IS 513.

**Note:**

**All the supporting documents should be attached with the Technical Bid, without which the tender will be rejected. The bidder need to bring the above original documents at the time of technical opening for the verification.**

## **2. Instructions to Bidder for Submission**

- a) Interested firms meeting the criteria are required to submit the Technical Bid and Financial Bid only through Government of India e-procure portal only i.e. <https://eprocure.gov.in/cppp/>.
- b) Bid(s) received beyond the due date of submission will be rejected. No tender document will be entertained by Post/E-mail/FAX.
- c) The Institute shall not be responsible for any postal delay about non-receipt / non-delivery of the tender fee /EMD.
- d) Technical bid(s) will be opened on 27-08-2019 at 1.30 p.m. in the Conference Hall, Administrative Block of the Institute in the presence of the bidder(s) or their authorized representative(s) who are present at the scheduled time. The Financial bid(s) of the technically qualified bidder(s) will be opened on 27-08-2019 at 2.30 p.m.
- e) In the event of the due date of receipt and opening of the tender being holiday/declared as holiday for the Institute, then due date of receipt / opening of the tender will be the next working day at the same time.
- f) Any amendment or addition made to the tender are not permissible after opening of the tender. Incomplete tenders will be rejected.
- g) The Institute reserves the right to reject any or all tenders, wholly or partly or close the tender at any stage prior to award of contract without assigning any reason whatsoever.
- h) The bidder shall be required to deposit the earnest money (EMD) for an amount of Rs. 50,000/- (Rupees Fifty Thousand only), which is refundable and a tender document fee for an amount of Rs. 3,000/- (Rupees Three Thousand only), which is non-refundable by way of Demand Draft only. The Demand Draft shall be drawn in favour of “IRG, NIT Nagaland” payable at Chumukedima, Dimapur. The original Demand Drafts for Earnest Money Deposit & Tender Document fee shall be submitted in a sealed envelope bearing the following reference on the top left corner: NIT-N/EO/08-01 dated 11.08.2019, latest by 26<sup>th</sup> August 2019 at 12.00 p.m. and addressed to The Registrar, National Institute of Technology Nagaland, Chumukedima, Dimapur, Nagaland - 797 103.
- i) Any bid without the Demand Drafts of Earnest Money Deposit and tender fee is liable to be rejected. The Institute is not responsible to pay any interest on such amount. Earnest Money Deposit shall be forfeited, if the tenderer withdraws its bid during the period of tender validity.

- j) The Earnest Money Deposit of the successful bidder shall be refunded after the completion of contract/order. For unsuccessful bidder(s) it will be refunded after award of the contract.
- k) The rate quoted should be valid for a minimum period of 90 days. No claim for escalation of the rate will be considered after opening the tender.
- l) The Institute reserves the right to accept in part or in full any quotation(s) or reject any or more quotation(s) without assigning any reason or to cancel the tendering process and reject all quotation(s) at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s).
- m) A prospective bidder requiring any clarification of the tender document may communicate to the Registrar, NIT Nagaland.
- n) At any time prior to the last date of receipt of bids, Institute may for any reason, whether at its own initiative or in response to a clarification requested by prospective bidder, modify the tender document by an amendment.
- o) The bidder should strictly adhere to the specification and releasing of the payment is subject to satisfactory report by the Institute / concerned authorities.
- p) The rates should be quoted in Indian Rupee including all taxes and Freight charges at F.O.R destination at NIT Nagaland, Chumukedima, Dimapur - 797103.

3. **Delivery:** The delivery should be completed within Four Weeks from the date of issue of the Purchase Order.
4. **Payment Terms:** The payment of 60 percent of the order value shall be released after receipt of item(s) in good condition and after inspection of the goods jointly by representative from Bidder & NIT Nagaland. The next payment of 35 percent shall be released after the successful installation and completion of total work. The balance 5 percent of the total work value will be kept as Performance Security deposit for one year and the same will be returned within 30 days of completion of one year of maintenance Phase from the date of installation and acceptance.
5. **Taxes:** as applicable.
6. **Guarantee:** An undertaking should be given to repair or replace any part found defective due to faulty design or bad workmanship during the period of two years from the date of delivery of goods to the Institute at free of charge. Delivery of free replacements or repaired parts should be effected free of charge to the Institute within a reasonable period stipulated.
7. **Warranty:** Two Years comprehensive on-site warranty and it will be started from the date of the satisfactory supply and furnishing with expected requirements.
8. **Other terms & Conditions:** For other terms & conditions please refer our standard conditions.
9. **Force Majeure:** If the performance of the obligation of either party is rendered commercially impossible by any of the events hereafter mentioned that party shall be under no obligation to perform the agreement under order after giving notice of 15 days from the date of such an event in writing to the other party, and the events referred to are as follows:

- Any law, statute or ordinance, order action or regulations of the Government of India,
- Any kind of natural disaster, and
- Strikes, acts of the Public enemy, war, insurrections, riots, lockouts, sabotage.

**10. Performance Bank Guarantee (PBG):** In case of items with order value of Rupees five lakhs (INR 5,00,000/-) and above, the successful bidder shall furnish an unconditional PBG (as per format at Annexure II) for 5% of the Purchase Order value from a scheduled Bank of India, after receiving the purchase order. Where the PBG is obtained by a foreign bank, it shall be got confirmed by a Schedule Indian bank and shall be governed by Indian Laws and be subject to the jurisdiction of courts at Dimapur. The PBG shall guarantee that,

- The Vendor guarantees satisfactory operation of the Equipment & components against poor workmanship, bad quality of materials used, faulty designs and poor performance.
- The Vendor shall, at his own cost, rectify the defects/replace the items supplied, for defects identified during the period of guarantee.
- This guarantee shall be operative from the date of installation till 60 days after the warranty period.

**10. Applicable Law:**

- i. The contract shall be governed by the laws and procedures established by Govt. of India and subject to exclusive jurisdiction of Competent Court and Forum in Dimapur / India only.
- ii. Any dispute arising out of this purchase shall be referred to the Director NIT Nagaland, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Director of the Institute. The decision of such Arbitrator shall be final and binding on both the parties.

**REGISTRAR**

## **CONTRACT FORM**

[To be provided by the bidder in the business letter head]

1. (Name of the Supplier's Firm) hereby abide to deliver / establish the ..... by the delivery schedule / completion time as mentioned in the tender document for supply of the items if the purchase order is awarded.
2. The item will be supplied conforming to the specifications stated in the tender document without any defect and deviations.
3. Warranty will be given for the period mentioned in the tender document and service will be rendered to the satisfaction of NIT Nagaland during this period.

**Signature of the Bidder** : .....

**Name and Designation** : .....

**Business Address** : .....

.....

.....

Place :

Date:

**Seal of the Bidder's Firm**

## SUMMARY SHEET I – TECHNICAL BID

Sl. No	Furniture Specification - NIT Nagaland Requirements	Vendor Specification	Compliance (Yes / No)
1	Hostel Table - Specification as given in Annexure-I (Item No. 1)		
2	Hostel Bed - Specification as given in Annexure-I (Item No. 2)		
3	Hostel Chair - Specification as given in Annexure-I (Item No. 3)		

Note: Tables, Chairs and Hostel Beds shall conform to relevant IS Standard i.e. IS 7138 and IS 513.

Signature of the Bidder \_\_\_\_\_

Seal of the Bidder's Firm \_\_\_\_\_



## SUMMARY SHEET II – FINANCIAL BID

Sl. No.	Furniture Specification	No. of Units	Unit Cost (Rs.)	Total Cost (Rs.)
1	Hostel Table - Specification as given in Annexure-I (Item No. 1)	200		
2	Hostel Bed - Specification as given in Annexure-I (Item No. 2)	120		
3	Hostel Chair - Specification as given in Annexure-I (Item No. 3)	120		
			<b>Total*</b>	

(\* Taxes as applicable)

**Total (in Rs \_\_\_\_\_)**

Signature of the Bidder \_\_\_\_\_  
with Seal of the firm

### Please Note:

1. The bidder has to quote the complete package. Part bidding will be completely rejected.
2. The bidder has to quote the complete package (three items) from the same OEM/Manufacturer with same brand only shall be accepted.

**SPECIFICATION OF THE HOSTEL FURNITURE**

**Item No.1 Hostel Table**

**DIMENSION:** 1199mm W x 590mm D x 750mm H.

**TOPS WORKSURFACE:** 18mm thick Pre-Laminated Board (PLB) (\*T-111 = 18mm Thick Pre – Laminated Board – PLB)

All work surface edges are should duly sealed with 2mm thick PVC beading.

**UNDER STRUCTURE:** (a) C-Frame: CRCA MS sheet 0.9mm Thick.  
(b) Tubular Frame: MS ERW Round Tube: Dia25.4mm x 1.2mm Thick.  
(c) Modesty Panel: 1.0mm Thick CRCA MS Sheet.

**STORAGE:** Drawer Unit: Shell: 0.5mm Thick CRCA MS Drawer Tray: 0.5mm Thick CRCA MS, Drawer Front: 0.8Thick CRCA MS, Lock: 10 Lever Cam Lock, Handles: Built in Plastic.

**Item No. 2 Hostel Bed**

**DIMENSION:** 1980mm L x 915mm W x 705mm H.

**BED FRAME ASSEMBLY:** The Bed frame assembly is welding of side frame, inner slat, the side frame are should made of Rect. Pipe 50.8 x 25.4 x 1.2 mm thick MS assembly of inner slats of SQ tube 19 x 1.0 mm MS ERW tube IS:7138.

**HEAD BOARD & TRAIL BOARD:** The Head Board & Tail Board is made up of Ø38.1 x 1.2 mm thick, Ø19.0 x 1.0mm thick & Ø16 x 0.8 mm thick MS ERW tube IS:7138 and support Bracket 3.2mm thick MS Sheet IS:513 Head / Trail Board Connected with Bed Frame with M8 Bolt & Nut.

**MOSQUITO ROD:** The Mosquito Rod of Ø19 x 1.0 mm thick MS ERW Tube to be fit in Ø25 x 1.2mm thick MS ERW tube & Both Tube is of IS: 7138 Grade.

**CLADDING:** 1mm thick MS Sheet of CRCA.

**FINISH:** Epoxy Polyester Powder Coated – colour –DFT 40-60 Micron.

**LEG:** The leg should be provided with plastic caps.

### **Item No. 3 Hostel Plastic Chair**

**SEAT /BACK:** The seat and back are made up of injection moulded high impact strength poly propylene polymer compound with indoor grade UV resistance (Refer colour chart in product catalog.

- SEAT SIZE: 52.5 cm (W) x 53.2 cm (D)
- BACK SIZE: 51.6 cm (w) X 40.5 cm (H)

**M.S. POWDER COATED UNDERSTRUCTURE:** The powder coated (DFT  $50\pm 10$  microns) welded tubular frame is made from  $2.22 \pm 3.03$  cm x  $0.16 \pm 0.0128$  cm and  $3.5 \pm 0.03$  cm x  $1.5 \pm 0.03$  cm x  $0.16 \pm 0.0128$ cm M.S E.R.W tube.

**SHOE:** The shoes are made of high impact strength polypropylene polymer compound with indoor grade UV resistance and pressed fitted with tubular frame.

**CERTIFICATE:** Green Pro Certificate (proof must be attached)