



**राष्ट्रीय प्रौद्योगिकी संस्थान नागालैंड**  
**NATIONAL INSTITUTE OF TECHNOLOGY NAGALAND**  
(An Institute of National Importance under MoE, Govt of India)  
**Chumukedima, Nagaland-797 103**

Dept. Ref. No.: NIT-N \_\_\_\_\_

Date: \_\_\_\_\_

**(APPROVAL FORM)**  
(For purchases below Rs. 25,000/-)

1. Name of the Indenter : \_\_\_\_\_

2. Designation : \_\_\_\_\_

3. Department : \_\_\_\_\_

4. GeM Purchase Yes ( ) No ( )

• In case of non-availbilty of the items on the GeM, please attached GeM Non-Availability Certificate.

5. Budget Head : Institute (Grants / IRG) Project [ ]

6. Project Name : \_\_\_\_\_

7. Type of Item(s) [please tick mark whichever is applicable :

i. Consumable a. Lab Consumables [ ] b. General items [ ]

ii. Non-Consumable a. Lab Equipment(s) [ ] b. Equipment(s) [ ] c. Others [ ]

8. Detail of the items with specification are as follows:-

Sl. No.	Items	Size	Qty	Rate (Rs.) Aprox.	Cost (Rs.) Aprox.
<b>Total</b>					
<b>GST</b>					
<b>Grand Total</b>					

Enclose additional pages if required

(Signature of Indenter with date)

(Head of Department)

**Budget Available Head** Institute (Grants / IRG) \_\_\_\_\_ Project \_\_\_\_\_

Assistant Registrar

Registrar

Approved / Not Approved

(Director)

Forwarded to the Purchase Section